

# HOW TO USE THE PRODUCTION SCHEDULE

**EXAMPLE MONTH**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 <b>HOLIDAY</b> LAB CLOSED	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	29	30	31	30

**PATIENT SEEN/RX FILLED OUT** (Red box pointing to Day 8)

**DONT FORGET TO SCHEDULE A PICKUP!** (Blue box pointing to Day 10)

**CASE SHIPS TO OUR LAB** (Blue text, Day 10)

**CASE DELIVERED TO OUR LAB** (Blue text, Day 11)

**DAY 1** (Grey box, Day 18)

**DAY 2** (Grey box, Day 19)

**DAY 3** (Grey box, Day 22)

**DAY 4** (Grey box, Day 23)

**DAY 5** (Grey box, Day 24)

**DAY 6** (Grey box, Day 25)

**DAY 7** (Grey box, Day 26)

**CASE SHIPS TO YOUR OFFICE** (Blue text, Day 23)

**CASE DELIVERED TO YOUR OFFICE** (Blue text, Day 24)

**SCHEDULE THIS DATE FORWARD** (Blue text, Day 25)

**DAY 8** (Grey box, Day 29)

**DAY 9** (Grey box, Day 30)

**DAY 10** (Grey box, Day 31)

**IMPORTANT HOLIDAYS/EVENTS** (Blue box pointing to Day 3)

**WRITE THIS DATE ON THE RX** (Red box pointing to Day 31)

**Holidays/Important Events** (Red bar):  
MM/DD/YY    HOLIDAY - LAB CLOSED

**THE FINE PRINT** (Blue box pointing to Important Notes)

**Important Notes:**

All expected return dates assume one (1) day shipping time frame and end of day delivery via UPS/FedEx Ground Services. Additionally, expected return dates assume there are no services questions or production delays on the case. Any delay in responding to service questions will result in case delays. Central Ohio Dental Lab reserves the right to change the delivery date of any case.



# Expected Production Schedule

August 2019						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
				8/15/2019	8/16/2019	
4	5	6	7	8	9	10
	8/19/2019	8/20/2019	8/21/2019	8/22/2019	8/23/2019	
11	12	13	14	15	16	17
	8/26/2019	8/27/2019	8/28/2019	8/29/2019	8/30/2019	
18	19	20	21	22	23	24
	9/3/2019	9/4/2019	9/5/2019	9/6/2019	9/9/2019	
25	26	27	28	29	30	31
	9/10/2019	9/11/2019	9/12/2019	9/13/2019	9/16/2019	

**The calendar date listed is the date we receive the case and not the day the case was sent out from the office.**

<b>Holidays/Important Events</b> <i>None</i>	<b>Upcoming Holiday/Important Events</b> <i>September 2, 2019 - LABOR DAY - LAB CLOSED</i>
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