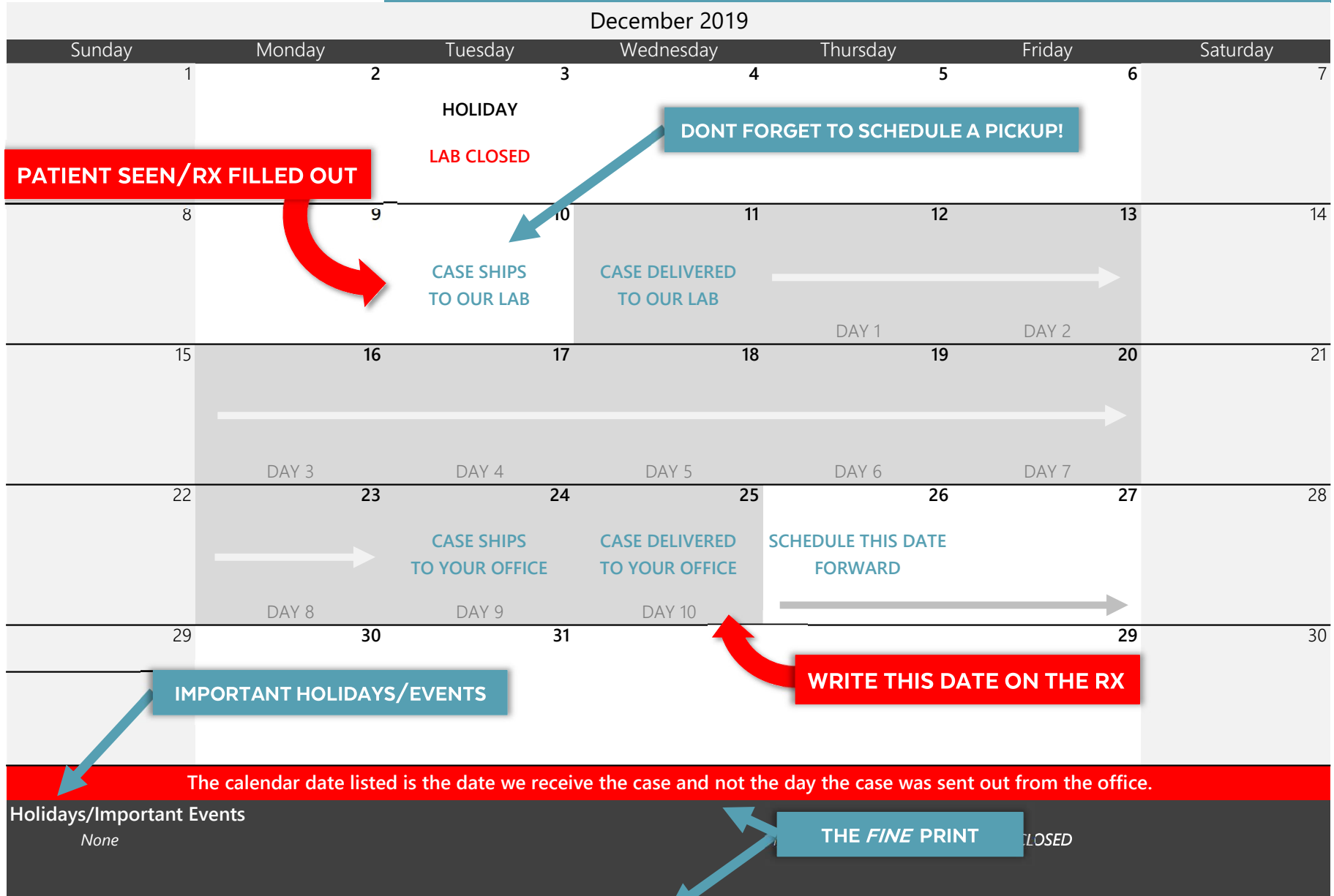


# HOW TO USE THE PRODUCTION SCHEDULE



**Important Notes:**

All expected return dates assume one (1) day shipping time frame and end of day delivery via UPS/FedEx Ground Services. Additionally, expected return dates assume there are no services questions or production delays on the case. Any delay in responding to service questions will result in case delays. Central Ohio Dental Lab reserves the right to change the delivery date of any case.



# Expected Production Schedule

December 2019						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
	12/16/2019	12/17/2019	12/18/2019	12/19/2019	12/20/2019	
8	9	10	11	12	13	14
	12/23/2019	12/26/2019	12/27/2019	12/30/2019	1/2/2020	
15	16	17	18	19	20	21
	1/3/2020	1/6/2020	1/7/2020	1/8/2020	1/9/2020	
22	23	24	25	26	27	28
	1/10/2002	<b>CHRISTMAS EVE</b> LIMITED SERVICE	<b>CHRISTMAS DAY</b> LAB CLOSED	1/13/2020	1/14/2020	
29	30	31				
	1/15/2020	<b>NEW YEAR'S EVE</b> LIMITED SERVICE				

**The calendar date listed is the date we receive the case and not the day the case was sent out from the office.**

Holidays/Important Events	Upcoming Holidays	"Last Day" Information	Receive date:
12/24/2019 - Christmas Eve <b>LIMITED SERVICE</b>	01/01/2020 - New Years Day <b>LAB CLOSED</b>	Last Day before Christmas (no rush charges) . . . . .	12/6/2019
12/25/2019 - Christmas Day <b>LAB CLOSED</b>		Last Day before Christmas (with rush charges) . . . . .	12/12/2019
12/31/2019 - New Years Eve <b>LIMITED SERVICE</b>		Last Day before End of Year (no rush charges) . . . . .	12/11/2019

**Important Notes:**  
 All expected return dates assume one (1) day shipping time frame and end of day delivery via UPS/FedEx Ground Services.  
 Additionally, expected return dates assume there are no services questions or production delays on the case. Any delay in responding to service questions will result in case delays. Central Ohio Dental Lab reserves the right to change the delivery date of any case.

<b>LIMITED SERVICE</b>	Limited Service: Client Support Team answering phones and questions. No packages being delivered or shipped. UPS/FedEx/Mercury <b>may not</b> deliver.	<b>LAB CLOSED</b>	Lab closed. No staff in building to accommodate any requests. No packages delivered or shipped. UPS/FedEx/Mercury <b>does not</b> deliver.
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